

# ACT English Practice Paper

## Question: 1

Personal accounts of Amelia Earhart suggest that she was a woman of courage, integrity, and she was intelligent.

Which group of words would make a better revision of this sentence?

- courage, integrity, and intelligent.
- courage, integrity, and she was intelligent.
- courage, had integrity, and was intelligent.
- courage, integrity, and intelligence.
- courageness, integrity, and she was intelligent.

## Question: 2

Smithco's quarterly report indicated that sales were falling, the same report showed a growth in net income

Which group of words would make a more effective revision to the beginning of this sentence?

- Smithco's quarterly report indicating that sales were falling,
- Before Smithco's quarterly report indicated that sales were falling,
- Although Smithco's quarterly report indicated that sales were falling,
- Smithco's quarterly growth in earnings report showed that sales were falling,
- Smithco's quarterly report that sales were falling also indicated,

## Question: 3

Coming up on stage, the speaker announced the start of the event.

Which is best way to revise this sentence?

- The speaker coming up on stage announced

- Coming up, the speaker, on stage announced
- No revision necessary
- The speaker announced, coming up on stage
- Coming up the speaker at the stage announced

**Question: 4**

**Dave and Julie had to work late so that they would finish their project on time.**

If the sentence was rewritten to begin with "Tomorrow night," the next words would be

- their project had to be on time
- Dave and Julie will have to
- their work will have been
- their project will have been
- Dave and Julie have had to

**Question: 5**

**If your payment is not received within the next two weeks, you will be assessed a late fee.**

Which is the best way to revise this sentence?

- No revision necessary
- two weeks, you would be assessed
- two weeks, you were assessed
- two weeks, you have been assessed
- two weeks, you will assess

**Question: 6**

**Ashlee's son, for which my friends bought gifts, is having a graduation party**

Which is the best way to revise this sentence?

- son, for whom my friends bought
- son, for which my friends bought
- son, who my friends bought gifts for
- son for which my friends bought
- son, for which my friends having bought

**Question: 7**

Whether to fire an employee is one of managements hardest decisions.

Which revision should be made to this sentence?

- insert a comma after fire
- change managements to management's
- replace Whether with Weather
- change managements to Managements
- insert a comma after employee

**Question: 8**

Our training helps you find a job in a wide range of industries, including nursing information technology, and criminal justice.

Which revision should be made to this sentence?

- insert a comma after nursing
- insert a comma after job
- remove the comma after industries
- insert a comma after criminal



change training to training'

**Question: 9**

**Most students at Hudson University enjoy their Chemistry class.**

Which revision should be made to this sentence?



insert a comma after University



change Chemistry to chemistry



change students to students'



change class to Class



replace their with they're

**Question: 10**

**Read the passage and answer the question**

To: Shawn Organ

From: Christine DelGaudio

Subject: Request for additional headcount (accounts payable)

(Paragraph A)

(1) As we've discussed before, the amount of overtime in the accounting department continues to be over budget. (2) A new accounts payable clerk would greatly increase efficiency. (3) I believe that the excessive hours are negatively impacting productivity and employee morale. (4) After analyzing the situation for the past three months, I am recommending that we create a new headcount for an accounts payable clerk. (5) The long work hours seems to have created a hostile work environment. (6) There is little time for personal support and tempers are extremely short. (7) The accounting team no longer has an optimistic and positive view of their work or the company.

(Paragraph B)

(8) To make our commitments, the team spends an extraordinary amount of time performing manual data entry. (9) This works leaves very little time left for problem solving or creative brainstorming. (10) In my opinion, the company is not being helped by ignoring the creative talents of the team members.

(Paragraph C)

(11) I have attached a report for the last three months that details the hours worked, project statuses, and the costs. (12) Based on this data, I have projected how the costs will decrease with the addition of an accounts payable clerk. (13) The fully loaded costs of an accounts payable clerk is

much less than the current overtime costs. (14) Can we discuss this position next week? (15) Please let me know if you have any questions.

**Which revision should be made to the placement of sentence 2?**

- move sentence 2 to follow sentence 11
- move sentence 2 to the end of paragraph A
- move sentence 2 to the beginning of paragraph C
- remove sentence 2
- move sentence 2 to follow sentence 12

**Which sentence would be most effective if placed at the beginning of paragraph B?**

- Company stakeholders are able to follow our productivity in the TPS reports.
- The longer hours do reflect an increased workload, but unfortunately they do not contribute to an increase in creative productivity.
- Productivity has increased in four departments this quarter.
- The number of hours worked by employees is directly related to productivity.
- The November training program will concentrate on increasing productivity.

**What revision should be made to the placement of sentence 12?**

- remove sentence 12
- move sentence 12 to the beginning of paragraph B
- move sentence 12 to the beginning of paragraph C
- no revision necessary
- move sentence 12 to the beginning of paragraph A