

IELTS GENERAL WRITING PRACTICE PAPER

QUESTION: 1

You have lost something on a bus and called customer service to get help. You weren't happy with their response. Write a letter to the bus company manager.

In your letter, you should:

- describe the item you lost
- explain why you weren't happy with the customer service
- say what action you would like the company to take.

QUESTION: 2

The news company is going to start a new program on TV about a particular place. Write a letter to offer your suggestions on what the program should be like.

In your letter, you should tell:

- how you know about that place
- what suggestions you would like to make
- why you are offering these suggestions.

QUESTION: 3

You recently bought a children's toy online and you noticed that it was not working properly. Write a letter to the manager of the toy company to complain about it.

In your letter, you should:

- give the details about your order
- describe what the problem was
- suggest what you want the company to do for you

QUESTION: 4

Your workplace does not have a parking area for cars and it is causing some problems. Write a letter to your manager.

In your letter, you should:

- describe the problems
- explain why should solve the problems
- and give your suggestions on how to solve the problems

QUESTION: 5

You live in a block of flats, your neighbor makes a lot of noise which has caused problems for you. Write a letter to your landlord.

In your letter, you should:

- explain the situation
- tell him/her how you are affected by this
- suggest what you want the landlord to do.

QUESTION: 6

You play sport (e.g. football) for a local team. You recently heard that a player in your team is in a hospital. Write a letter to your team-mate. In your letter:

- Say how you feel about the news
- Ask about the treatment in the hospital
- Suggest some ways of cheering him/her up

You should write at least 150 words.

QUESTION: 7

You are an alumnus (alumna) of a Bluegill University, registered in a volunteer program to conduct informal interviews with prospective students. Recently, an entrant has been assigned to you to have an interview.

Write a letter to the entrant. In your letter:

- state your reason for writing
- briefly describe the interview and inform the entrant of a possibility to cancel it
- propose a convenient time for an interview

Write at least 150 words.

QUESTION: 8

An English-speaking friend wants to spend a two-week holiday in your region and has written asking for information and advice.

Write a letter to your friend. In your letter,

- offer to find somewhere to stay
- give advice about what to do
- give information about what clothes to bring

Write at least 150 words.

QUESTION: 9

You eat at your college cafeteria at lunch time every day. However, you think it needs some improvements.

Write a letter to the college magazine. In your letter:

- explain what you like about the cafeteria
- say what is wrong with it
- suggest how it could be improved

Write at least 150 words.

QUESTION: 10

You recently bought a children's toy online and you noticed that it was not working properly. Write a letter to the manager of the toy company to complain about it.

In your letter, you should:

- give the details about your order
- describe what the problem was
- suggest what you want the company to do for you

QUESTION: 11

You have lost something on a bus and called customer service to get help. You weren't happy with their response. Write a letter to the bus company manager.

In your letter, you should:

- describe the item you lost
- explain why you weren't happy with the customer service
- say what action you would like the company to take.

QUESTION: 12

The news company is going to start a new program on TV about a particular place. Write a letter to offer your suggestions on what the program should be like.

In your letter, you should tell:

- how you know about that place
- what suggestions you would like to make

- why you are offering these suggestions.

QUESTION: 13

Your workplace does not have a parking area for cars and it is causing some problems. Write a letter to your manager.

In your letter, you should:

- describe the problems
- explain why should solve the problems
- and give your suggestions on how to solve the problems.

QUESTION: 14

You recently discovered that there are plans to construct an airport in your locality. Write a letter to the local authority.

In your letter, you should tell:

- explain how you knew about the plans
- describe the negative effect of the construction on your neighborhood
- suggest a possible solution to the problem.

QUESTION: 15

You live in a block of flats, your neighbor makes a lot of noise which has caused problems for you. Write a letter to your landlord.

In your letter, you should:

- explain the situation
- tell him/her how you are affected by this
- suggest what you want the landlord to do.

QUESTION: 16

You ordered equipment online. However, when you received it, it was damaged. Send a letter to the manager of the company.

In your letter, you should tell:

- giving the details about the equipment
- explain the damage
- suggest what you want the manager to do.

QUESTION: 17

You enjoyed a holiday organized by a tour company. Write a letter to the manager and praise the tour guide who accompanied you on the journey.

In your letter, you should:

- describe the details of your holiday
- explain what the tour guide did that was helpful
- suggest how the manager may reward the tour guide.

QUESTION: 18

You are organizing a trip to the Black Mountains in West Wales for a group of students from Canterbury in Kent, UK. Write to the manager of Student Hostel Service.

Explain when you want to visit the Black Mountains, how long you will stay, how many students are in your party, and what accommodations you will require.

You should write at least 150 words.

QUESTION: 19

You are going for a one-week vacation and your friend agreed to stay at your place while you are away. Write a letter to him/her.

In your letter, you should:

- thank her/him and tell the dates of your holiday
- explain how he/she enters the house
- describe what you expect him/her to do.

QUESTION: 20

You went on a trip and found that the guide was really helpful. Write a letter to the tour company manager.

In your letter, you should:

- describe the tour
- tell what you liked about the tour guide
- recommend manager ways/methods to appreciate the tour guide